**About you**

|  |  |
| --- | --- |
| Artist / Organisation / Collective name: |  |
| Website: |  |
| Address: |  |
| Contact name (if different from applicant name): |  |
| Telephone: |  |
| Email: |  |
| Do you live in the borough of Wandsworth?\*  \*this is required. | \*If no, you are not eligible to apply for this funding |
| Please mention here any access needs to have |  |

**About your Work**

1. **Tell us what you would like to Create (500 words or 4-min video max).**

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**2. Tell us more about your artistic practice up until now? (300 words or 2 min video max)**

For example, give details about the artist(s) and/or provide links to previous work.

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**3. Tell us what you hope to achieve through this Micro -Commission (300 words or 2-min video max).** You could think about the difference it could make to the idea/project itself, as well as to your career/organisational development.

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**Budget\* (this can be explained via the video)**

Please provide a brief breakdown of your project costs. How will you spend your micro-commission?

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| **Expenditure** | **Breakdown of Costs** | **£ cash** | **£ in-kind** |
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|  |  |  |  |
|  |  |  |  |
| **Total Expenditure** | |  |  |
| **Grand Total Expenditure** | Cash + in-kind income |  | |
|  |  |  |  |
| **Income** |  | **£ cash** | **£ in-kind** |
| LBOC Mirco-Commission Request |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total Income** | |  |  |
| **Grand Total Income** | Cash + in-kind income  This figure should equal the Grand Total Expenditure |  | |

**Declaration (if you are submitting a video please include a verbal declaration of each of the below points)**

I accept that the information provided in this application is, to the best of my knowledge, true and accurate.

If the application is submitted from an organisation, I confirm that the organisation named in this application has given me the authority to sign this application on their behalf.

If the application is submitted from an organisation, I confirm that the activity in the application falls within the powers of the organisation’s constitution or memorandum and articles of association (the legal document setting out the rules governing the organisation).

I understand that Wandsworth Arts and Culture Service may share my personal information (name, address, telephone number and email address) with other grant giving bodies to which I am applying for funds, but that my personal information will not be shared with any other third parties.

I confirm that I will:

* Supply Project copy and image/s
* Inform us immediately of any updates to event details or booking (if applicable)
* Provide evaluation material and/or case study content
* Photography or film taken at activity and give Wandsworth Council permission to use for future marketing
* Upload a Creative Profile on Welcome to Wandsworth
* Provide a guest blog (200-300 words with imagery)
* Agree to be interviewed by young reporter/school journalists (if available)
* Add any public facing event(s) on ‘What’s On’ pages.

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| --- | --- | --- |
| Signature | Print name | Date |
|  |  |  |

*Typing your name here will be taken as a binding signature.*

If you are submitting a video, please end the video with your name and date.

Videos to be submitted: arts@wandsworth.gov.uk